

*Karla Moreland*

*Presents*

# **St. Charles ~ Kane County Doll Show**

**Antique ♦ Vintage ♦ Collectible ♦ Barbie® ♦ Modern & More**

**∞ Sunday ~ April 18, 2021 ~ 9am to 3pm ∞**

**❧ KANE COUNTY FAIRGOUNDS ❧**

**PRAIRIE EVENTS CENTER ~ EAST**

**525 South Randall Road ~ St. Charles, IL 60174**

## **SHOW CONTRACT**

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Name of Helper (1): \_\_\_\_\_

Address: \_\_\_\_\_

City, State, & Zip code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

### **BOOTH RENTAL – Please Circle Your Choice**

1 Table.....\$85    3 Tables.....\$210

2 Tables..... \$140                                        4 Tables.....\$280

Each Additional Table.....\$70 Each – Quantity: \_\_\_\_\_

Show Cases Available – 4 ft. wide x 6 ft. tall.....\$190 Each – Quantity: \_\_\_\_\_

- Dealer set up is Saturday 4:00pm to 8:00pm & Sunday 6:30am to 9:00am
- There will be Early Bird Admission at 8:00am Sunday morning
- Show Hours are Sunday - 9:00am to 3:00pm
- Dealers to Remain Set Up until 3:00pm – We owe this to our Customers!
- All Display Tables will be provided by the Kane County Doll Show
- All Tables must have Table Coverings – No less than 6” from the ground
- No Sale Merchandise is to be displayed under the Tables
- No Merchandise is to be displayed higher than 6 ft. (Exceptions - Only if you are on a Wall)
- Please make sure that any merchandise displayed on a top shelf is secure and not at risk of falling into your neighbors booth.
- Due to Safety & Fire regulations we cannot allow anything that impedes traffic flow such as extra card tables, floor shelving or racks etc.

**Insurance: Exhibitors accept full liability for any injury or loss to themselves or their property and staff while attending the show. Exhibitors expressly release the management from liability for any loss or injury.**

**Cancelations are non-refundable if your booth cannot be resold. We reserve the right to refuse any Contract.**

**Send Contract & Payment to: Karla Moreland  
1661B Brompton Lane - Crystal Lake, IL 60014  
(815) 356-6125      [kmorela@ais.net](mailto:kmorela@ais.net)      [www.KaneCountyDollShow.com](http://www.KaneCountyDollShow.com)**

**Please list specific type of merchandise you will be selling: \_\_\_\_\_**

**Comments: \_\_\_\_\_**

**Signed \_\_\_\_\_ Date \_\_\_\_\_**

# Additional Doll Show Information

## Covid-19 Information & Requirements:

- Everyone must wear a Face Mask – Illinois State Mandate  
3 Ply Masks or N95 Masks are recommended
- Be aware of Social Distancing and remember to wash your hands.
- All Attendees will also be required to wear a Mask
- Each Dealer is required to have Hand Sanitizer in their booth available to your customers.
- Hand Sanitizer will also be available at the Entrance to the Show.
- Each Booth will be assigned 2 Chairs. Position them in your booth for proper Social Distancing
- Each Dealer is responsible for monitoring how many people are in your booth at a time
- There will be no Food Service at the Event. So make sure you bring what you will need for the Day.
- When eating your lunch, please take care to Social Distance. I'm considering eating lunch in my car so I can relax while eating and not worry about who is in my booth.

**Set Up Time and Loading Saturday:** 4:00pm to 8:00pm. **No Early Entry** unless personally authorized by me. I need every minute of preparation so the Sales Room will be ready for you. At 4:00pm I will open the Roll Up Door on the Back Side of the building. **All** Loading & Unloading to be done thru this Roll Up Door. Please do not block the back entrance by parking in front of the Roll Up Door. **DO NOT** load or unload your vehicle thru the front door. When both Doors are open it creates a cross breeze & blows over the Doll Dealers Merchandise. We do not want any broken Dollies.

**Set Up Time and Loading Sunday:** 6:30am. **No Early Entry** unless personally authorized by me. At 6:30am I will open the Roll Up Door on the **BACK SIDE** of the building. **All** Loading & Unloading to be done thru this Door. Please do not block the back entrance by parking in front of the Roll Up Door. **DO NOT** load or unload your vehicle thru the front door. When both Doors are open it creates a cross breeze & blows over the Doll Dealers Merchandise. We do not want any broken Dollies.

**Porters:** TBD

**Handicap Parking:** Kane County has placed the Handicap Parking & Handicap Entrance on the back side of the building. It is not an ideal set up but the County will not change it.

- Dealers - Please be careful that you **DO NOT PARK** in Handicap Parking. Someone called the St. Charles Police at the last show. **YOU WILL BE TICKETED.**

**Trash:** The Trash Cans inside the building are primarily for the customers convenience and small items....Beverage Cans, food wrappers etc. There is **NO TRASH REMOVAL SERVICE** for large items, boxes etc.

- Please remove all trash from your booths & check the floor when leaving. Leave your booth as clean as when you arrived. I have someone who sweeps the floor with a dust mop at the end of the day, but there should be "No Trash" left behind.
- If you have large boxes and debris that need to be discarded at the end of the show – **YOU WILL NEED TO TAKE IT TO THE DUMPSTER OUTSIDE THE ROLL UP DOORS ON THE LEFT.**

**Thank you for supporting the show.**

**You have all made it very successful!!!**